



# POLRUAN VILLAGE HALL

Charity Registration Number 282085

Annual Report and Financial Statements for the Year  
Ended 28<sup>th</sup> February 2022

The Village Hall  
School Lane  
Polruan  
PL23 1QA

Bank:  
Lloyds TSB plc  
7 High Cross Street  
St Austell  
Cornwall

# Chairman's Annual Report for 2022

Stephen Willsher – Chairman  
Kathryn Hill – Vice-Chair / Bookings Secretary  
Martin Akerman - Treasurer  
Suzanne Goddard – Secretary

This report covers the period March 2021 to 28<sup>th</sup> February 2022.

The Polruan Village Hall is financially secure and in good shape thanks to the efforts of all members of the committee and those who have helped us in the last year. Cornwall County Council and other Agencies have really stepped up with financial and written advice, even though they themselves have also been through tough times.

Through the coordinated efforts of our Secretary, meetings were able to be held via email and although we were unable to formally meet, all members of the Committee kept in touch and gave valued advice to the Chairman when sought. Together we have successfully passed through a tough period and come out of it knowing that the Hall is in as good, if not better condition than at the start of this Financial Year, and that the Hall has always been available for use by our local community. For this I would like to thank you all.

Once again, the Village Hall Committee decided not to hold any fund raising activities during the year 2021-22. This decision was made in light of the restrictions resulting from Covid and the desire not to compete with other local organisations/suppliers in an already tight market. Thanks to the sterling work of our Treasurer, you will see from his report that more Grants were sourced in support of the Hall and monies provided by the most generous Barrie Bequest, have put the Hall in a very strong financial standing. Having reviewed the figures, we can all be very confident that the hall will continue to be available to the benefit of Polruan and the local community for a long time to come.

Due to illness, the refurbishment work on the Hall stalled. The decision was made that continuity of use of the same builder was important for a number of reasons, and so this element was allowed to slip on our programme of works. Work will recommence in the next financial year.

I would also like to thank our Committee Secretary and Booking Clerk for the many hours they have put in behind the scenes, in not only keeping our records straight, but working around the hall and especially organising the kitchen.

As always, the Management Committee would welcome new members to the Committee, as well as new ideas to support our community.

**Stephen Willsher**  
**Chairman**

**Date: 28<sup>th</sup> February 2022**

# Polruan Village Hall

## Treasurer's Statement

- Village Hall Hire income £304  
This is significantly lower than pre-Covid years. Due to the ongoing Covid issue we cancelled annual storage charges for our Regular User Groups.
- Due to Covid restrictions, for a second year there was no income from Cream Teas, Coffee Mornings, Russell & Luggar Inn Quizzes and our BBQ.
- PV Array Feed-In Tariff income of £339.
- Grant Funding from, The Marjorie Barrie Endowment (administered by the Polruan Town Trust) £8,164, The Foyle Foundation £1,000, The Bernard Sunley Family Fund £2,500, and The Garfield Weston Fund £3,000.
- The Marjorie Barrie Endowment funding has facilitated a programme of significant repair and redecoration. It also funded the purchase and commissioning of a Film showing capability and the provision of Broadband and WiFi .
- The Grants from The Bernard Sunley Foundation, The Garfield Weston Fund and The Foyle Foundation were used to effect the completion of our kitchen refurbishment Project.
- We received a total of £12,930 from Cornwall Council as Government Business Support Grant payments.

	<u>2021</u>	<u>2022</u>
Cash at Bank	31813.60	22648.26
Petty Cash	<u>-1.24</u>	<u>00.00</u>
<b><u>Total Funds</u></b>	<b><u>31812.36</u></b>	<b><u>22648.26</u></b>

Our current financial position is excellent. Due to the very supportive Government Grants this year, in total £12,930, that we have received through Cornwall Council, we are now in a continuing positive financial position.

**Martin Akerman.**

**Hon. Treasurer**

**Date: 28<sup>th</sup> February 2022**

## Polruan Village Hall Income Expenditure

### March 1<sup>st</sup> 2021 to February 28<sup>th</sup> 2022

	<u>Mar 21-Feb 22</u>	<u>Mar 20-Feb 21</u>
<b>Income</b>		
Marjorie Barry Endowment –Town Trust	£8,163.60	£0.00
Foyle Foundation/Community Lottery Fund	£1,000.00	£8,800.00
Bernard Sunley / Calor Community Fund	£2,500.00	£1,058.07
Norman Family Trust	£0.00	£2,000.00
Cornwall Community Foundation	£0.00	£2,800.00
Covid Business Support Grants	£12,929.79	£17,335.00
Amazon Prime Fund	£6.32	£0.00
Garfield Weston Fund	£3000.00	£0.00
Hall Hire	£304.00	£898.00
<b>Fund Raising</b>		
Barbeque	£0.00	£0.00
Quizzes	£0.00	£0.00
Cream Teas/Coffee Mornings	<u>£0.00</u>	<u>£0.00</u>
<b>Total Fund Raising</b>	<b>£0.00</b>	<b>£0.00</b>
Electric Meter	£46.00	£83.00
Feed-In Tariff	£338.64	£341.10
Other Income -Donations/Cash	<u>£230.91</u>	<u>£75.00</u>
<b>Total Income</b>	<b><u>£28,519.26</u></b>	<b><u>£33,390.17</u></b>
<b>Expenditure</b>		
Hall Improvement Programme	£35,390.48	£4,867.54
Electricity	£249.75	£198.68
Insurance	£412.30	£361.44
Broadband/Cancelled Booking	£81.28	£150.00
Hall & Covid Cleaning Costs	£222.85	£451.77
Licensing	£230.30	£180.00
Maintenance	£283.00	£452.33
Water Rates	£115.68	£96.34
Garden Services	£80.14	£70.00
Fire Equipment Test/Renewal	£118.44	£158.88
Electrical Annual Test/5 year PAT	£389.94	£170.00
Web Site Costs	£109.20	£88.80
Petty Cash Expenditure	<u>£0.00</u>	<u>£71.24</u>
<b>Total Expenditure</b>	<b><u>£37,683.36</u></b>	<b><u>£7,317.02</u></b>
<b>Profit For The Year</b>	<b><u>-£9164.10</u></b>	<b><u>£26,073.15</u></b>
<b>Current Finances</b>		
Lloyds TSB	£22,648.26	£31,813.60
Petty Cash	<u>0.00</u>	<u>-£1.24</u>
<b>Total</b>	<b><u>£22,648.26</u></b>	<b><u>£31,812.36</u></b>

Treasurer

Date

Chairman

Date

**Polruan Village Hall**  
**Charity Commission Financial Reporting**

**Accounts – Annual Return. Independent Examination / Audit.**

The Charity Commission For England and Wales has issued a guidance, 'Independent Examination of Charity Accounts' This guidance was effective from 1 November 2017.

Charity Law now sets out reporting, filing and external scrutiny obligations, which Charity Trustees are required to follow. It also states that a Charity with a gross annual income in excess of £25,000 is required to have a process of external scrutiny of their accounts and that Trustees may decide that an Independent Examination is appropriate. An Audit, however, is not required unless the income of a Charity exceeds £250,000.

For the Charity Commission Annual Return Reporting, an Annual Return must be completed if annual income exceeds £10,000. Our Annual Income for the Financial Year ended 28<sup>th</sup> February 2022 was £28,519.26p. The Trustees have agreed that an Independent Examination should be carried out. In line with our normal process, an Annual Return to the Charity Commission will be entered subject to approval of the Accounts at the AGM.

**Martin Akerman.**

**Hon. Treasurer**

**Date: 28<sup>th</sup> February 2022**

## **Independent Examiner's Report to the Trustees of Polruan Village Hall**

I report on the accounts for the year ended 28<sup>th</sup> February 2021

The charity's management committee considers that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to;

- Examine the accounts under Section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### **Independent Examiner's statement**

In connection with my examination, no matters have come to my attention

1. Which give me reasonable cause to believe that in any material respect the requirements.
  - To keep accounting records in accordance with s.130 of the 2011 Act; or
  - Prepare accounts which accord with these accounting records have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**NAME:** Malcolm Dodd

**ADDRESS:** 3 Fore Street, Polruan, Fowey, Cornwall PL23 1PQ

**DATE:** 20<sup>th</sup> September 2022