



POLRUAN

VILLAGE HALL

Charity Registration Number 282085

Annual Report and Financial Statements for the Year  
Ended 28<sup>th</sup> February 2025

The Village Hall  
School Lane  
Polruan  
PL23 1QA

Bank:  
Lloyds plc  
7 High Cross Street  
St Austell  
Cornwall

# Chairperson's Annual Report for 2024

Polruan Village Hall Management Committee

Fernley Hext	Chair	Yvonne Riedel-Brown	Vice Chair
Martin Akerman	Treasurer	Michael Parlett	Facilities Manager
Kathryn Hill	Bookings Secretary	Louise Kidd	Secretary
Cynthia Lockyear	Member	Christine Cox	Member
Charles Cox	Member		

This Report covers the period 1<sup>st</sup> March 2024 to 28<sup>th</sup> February 2025

The Polruan Village Hall continues to be financially secure and in good shape thanks to the efforts of all members of the Committee and those who have helped us in the past year.

In line with the adopted policy of the main Users of the Village Hall to provide members to cover the Chair and Secretary roles on an annual rotating basis, Henry Rowe passed the role of Chair to Fernley Hext and Claire Palmer handed the role of Secretary to Louise Kidd at the end of the 2024/25 Financial Year. As such this Report is signed off by Fernley Hext, being holder of the Chair position at the time of the AGM, albeit with the activities of 2024/25 being covered by the previous Chair.

My thanks to Henry and Claire for their work during their period of tenure. Also, my thanks must be recorded to all Members of the Management Committee for their outstanding efforts during the year. In particular, the newly created role of Michael Parlett as Facilities Manager has shown significant returns with a great deal of outstanding actions being progressed during the year and with a programme of future works now in place.

As reported in more detail in the Finance Report, the Village Hall finances improved by some £11,510 during the year, largely due to the receipt of funding for the replacement of the heating with a Lottery Grant of some £11,000. Despite the significant efforts of the Facility Manager we have not been able to find a Contractor willing to undertake the work, with other easier locations and the abundance of Government Grants to homeowners for the installation of air source heat pump systems generating very high demand. We fully recognize the need to upgrade the heating system and will continue to push for a solution to this.

It is also important to note that the financial position of the Village Hall is also underpinned by a continuing strong performance at an operational level. The use of the Hall for a wide range of activities covers around 60% of our routine income, with the remainder coming from fund raising activities, feed-in tariff income from the electricity, as well as donations and income earned from our fixed interest bank accounts. Our thanks to all our Users for their support.

Finally, it just remains for me once again to thank all the Members of the Committee, Volunteers, and Members of the Community for their fantastic support, whether be it through preparing reports for Meetings, fixing and repairing items in the Hall, organizing Events or serving at the Annual BBQ or Cream Teas; a real Community spirit ensuring the future of this important Community facility.

Many Thanks.

**Chairman:** Fernley Hext

**Date:** 16<sup>th</sup> September 2025

# Polruan Village Hall

## Treasurer's Statement

- Our Hall Hire income for the year was £3,558. With the number of new Groups that are now established and regularly using our facilities, this figure is significantly higher than we have achieved in previous years.
- Our PV Array Feed-In Tariff income, at £391.81, was slightly higher than previous years.
- We received Grant Funding from The National Lottery Community Fund, The Ian McTaggart Fund, The Norman Family Trust and from Cornwall Council's Community Trust Funds and continuing support from the Polruan Town Trust.
- The National Lottery Community Fund Grant is to cover the cost of replacing our Hall's ASHP heating system and an earlier Polruan Town Trust 5-year Grant continues to provide ongoing support for our annual Internet usage.
- The Grant from the Ian McTaggart Fund provided financial support for the rectification of several serious unplanned maintenance issues and towards the purchase of the Automatic Smoke and Fire Warning System.
- The Grant from The Norman Family Trust, along with support from several other Grant Providers, including Cornwall Councils Community Trust, supported the cost of the purchase and planned installation of an Automatic Smoke and Fire Warning System.
- Donations and Bank interest contributed £1,073.65 to our funds.
- At End of Year, we currently hold £14,808 in Grant Funding for Projects.

	<u>2025</u>	<u>2024</u>
32 Day Investment Account	26,334.52	
Current Account	8,762.44	16,319.8
Savings Account	<u>10,000.00</u>	<u>15000.00</u>
<b><u>Total Funds</u></b>	<b><u>45,096.96</u></b>	<b><u>31319.86</u></b>
Allocated Grant Funds included in Total Funds	14,808.00	3,648.00

Our current financial position is excellent. We remain in a continuingly strong financial position.

**Martin Akerman.**

**Hon. Treasurer**

**Date: 28<sup>th</sup> February 2025**

# Polruan Village Hall Income Expenditure

## March 1<sup>st</sup> 2024 to February 28<sup>th</sup> 2025

	<u>Mar 24-Feb 25</u>	<u>Mar 23-Feb 24</u>
<b>Income</b>		
Marjorie Barry Endowment Town Trust		£16,154.32
National Lottery Community Fund	£11,900.00	£8,200.00
Norman Family Trust	£500.00	£1,300.00
Cornwall Council Trust Funds	£880.42	£1,587.27
Fixed Term Savings Interest	£489.04	£315.00
Credit - Water company		£52.06
Amazon Prime Fund		£21.38
Ian McTaggart Fund	£750.00	£700.00
Hall Hire	£3,558.00	£2,489.00
<b>Fund Raising</b>		
Barbeque	£746.81	£316.32
Quizzes		£164.96
Cream Teas/Coffee Mornings	£610.96	<u>£568.98</u>
<b>Total Fund Raising</b>	<b>£1,357.77</b>	<b>£950.26</b>
PTC use of our Sum Up card reader	£1,777.02	
Insurance Refund      EDF Repayment	£513.00	£657.77
Feed-In Tariff	£391.81	£367.96
Donations & Bank Interest	£1,080.29	<u>£440.38</u>
<b>Total Income</b>	<b>£23,197.35</b>	<b>£33,335.40</b>
<b>Expenditure</b>		
Annual Audit Cost 22/23	£75.00	£75.00
Hall Improvement Programme	£1,567.00	£17,233.19
Electricity	£1,059.66	£997.97
Insurance., includes Defibrillator Support	£1,200.81	£659.89
Broadband / Internet (Plusnet / Ionos)	£407.88	£395.89
Hall Cleaning & Garden Maintenance	£1,466.45	£549.00
Licensing    including DPS certification.	£180.00	£891.15
Maintenance	£449.40	£1,172.80
Water Supply	£257.84	£430.06
PTC Repayment post Sum Up use	£1,777.02	0000.0
Fire Equipment Annual Test/Renewal	£323.52	£281.28
Electrical Annual PAT Testing	£000.00	£100.00
General Consumables & Stationery	£375.67	£244.47
Travel Costs & Deposit Repayments	<u>£280.00</u>	<u>£158.00</u>
<b>Total Expenditure</b>	<b>£9,420.25</b>	<b>£23,188.70</b>
<b>Revenue For Year</b>	<b>£13,777.10</b>	<b>£10,146.70</b>
<b>Current Finances</b>		
Lloyds Bank Current Account	£8,762.44	£16,319.86
Lloyds Bank 32 Day Notice Account	£26,334.52	00,000.00
Lloyds Fixed Term Savings Account	<u>£10,000.00</u>	<u>£15,000.00</u>
<b>Total</b>	<b>£45,096.96</b>	<b>£31,319.86</b>

**Total includes Grant Funds of**  
**£14,808 for allocated Projects**

Treasurer

*M. A. A. A. A.*

Date

3 / 10 / 25

Chairman

*[Signature]*

Date

3 / 10 / 25

**Polruan Village Hall**  
**Charity Commission Financial Reporting**

**Accounts – Annual Return. Independent Examination / Audit.**

The Charity Commission for England and Wales issued a guidance, 'Independent Examination of Charity Accounts'. This guidance was effective from 1 November 2017.

Charity Law now sets out reporting, filing and external scrutiny obligations, which Charity Trustees are required to follow. It also states that a Charity with a gross annual income in excess of £25,000 is required to have a process of external scrutiny of their accounts and that Trustees may decide that an Independent Examination is appropriate. An Audit, however, is not required unless the income of a Charity exceeds £250,000.

Our Trustees have previously agreed that an Independent Examination should be carried out whenever our Annual Income exceeds £10,000.

For the Charity Commission Annual Return Reporting, an Annual Return must be completed if annual income exceeds £10,000. Our Annual Income for the Financial Year ended 28<sup>th</sup> February 2025 was £23,190.71p. In line with our normal process, an Annual Return to the Charity Commission will be made, subject to approval of the Accounts at the AGM.

**Martin Akerman.**

**Hon. Treasurer**

**Date: 28<sup>th</sup> February 2025**

## **Independent Examiner's Report to the Trustees of Polruan Village Hall**

I report on the accounts for the year ended

The charity's management committee considers that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### **Independent Examiner's statement**

In connection with my examination, no matters have come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements.
  - To keep accounting records in accordance with s.130 of the 2011 Act; or
  - Prepare accounts which accords with these accounting records have not been met;
  - or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**NAME:** Malcolm Dodd



**SIGNED:**

**ADDRESS:** - The Old Rectory, Old Quay Lane, St Germans, Saltash PL12 5LH

**DATE:** 23/09/2025